



# Diocese of Scranton

## Background Check Application

In accordance with the *Charter for the Protection of Children and Young People* and the Pennsylvania Child Protective Services Laws, the Diocese of Scranton conducts background clearances EVERY 36 MONTHS on all individuals who have direct contact or routine interaction with children. The purpose of this application is to authorize the Safe Environment Office to complete a **State Police Criminal History Check**. Once processed, the clearance results will be sent to the applicant along with instructions on completing additional required background checks.

### Please Print Clearly

FIRST NAME - Subject of Record Check	MIDDLE NAME	LAST NAME		
Address	City	State	Zip Code	
Phone Number: (        ) E-mail Address:	Have you resided continuously in PA for the past 10 years? _____ Yes    _____ No			
Maiden Name and/or Aliases	Social Security Number	Date of Birth	Gender: _____ Female _____ Male	Race
Name of Parish/School where Background Check is Needed: _____				
Town: _____				

This Background Check is needed because you are:		(Please indicate your status)
_____ Parish Employee	_____ Parish Volunteer	_____ Diocesan Employee
_____ Clergy	_____ Deacon	_____ Religious Order
_____ School Volunteer	Other _____	_____ Applicant for Formation
Name of Organization or Entity		

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Effective 7/25/15, there is no cost for state clearances for volunteers.**

Effective 7/25/15, cost for Employees is \$8.00 per applicant.  
Please make check or money order payable to **Diocese of Scranton**.

Mail to:        **Diocese of Scranton**  
                 **ATTN Kathy Bolinski**  
                 **300 Wyoming Avenue**  
                 **Scranton, PA 18503**